



Fly
Emirates



USA Rugby Senior Club Championship Roster - Instructions

Please reference USA Rugby General and Event-Specific Eligibility Regulations when filling out this form. These regulations can be found on the www.USARugby.org website under “Club” – “Eligibility.” You must be in complete understanding of all regulations and how they apply to both the competition and your team before you can fill out this form.

TO FILL OUT FORM:

1. Column 1: Type or clearly print each player’s **Name**, sorted alphabetically by last name. For this event you may have a maximum of twenty-eight (28) players and eight (8) staff members on your roster. Please note that you may only have 4 staff members in your team’s technical zone during the championship event. Two of those members must be trainers.
2. Column 2: Fill in each player’s current **Membership/CIPP Registration Number** and ensure that it is current (paid in full for the current season) and affiliated with your club. CIPP Information can be located on the USA Rugby Membership website.
3. Column 3: Fill in the citizenship information for each of the players on the roster. This should state whether the person is a “US Citizen,” “Resident Alien,” or “Non-Resident.” You should collect proof of this documentation in the event of an eligibility challenge. If you are challenged and cannot provide the appropriate documentation, it will result in disciplinary action that may include fines, suspension(s), forfeiture of matches, and/or loss of seed(s) for future competitions.
 - a. A US Citizen is only a person who possesses a US Passport or a birth certificate indicating a birth within the United States.
 - b. A Resident Alien is only a person who possesses a Permanent or Conditional Residence Card, also known as a “Green Card.” Resident Aliens do not count against your foreigner allotment.
 - c. A Non-Resident is someone who does not possess either of the above proofs of citizenship. For this event you are allowed to have up to five (5) Non-Residents on your roster.
 - d. A passport stamp will be utilized to prove arrival date in country to illustrate eligibility for Non-Resident Alien players.
4. Column 4: ****FOR GU/TU OFFICIALS ONLY** Championship Eligible** -- Please respond Yes or No to club eligibility requirements. See in the USA Rugby Eligibility Regulations, including but not limited to: minimum event requirements, registration enrollment/transfer date, and issues involving senior clubs fielding multiple sides. For verification as to whether a staff member is **Sideline Eligible**, please note that coaches and administrators may only be present if they are registered, active members of USA Rugby. Medical personnel will need to show evidence of medical certification upon check-in and/or when asked by event officials.
5. Fill in the current contact information for your team. This is so you can be reached for follow-up information, an emergency, or any last minute changes to the event. You also need to fill in your club CIPP number and ensure that it is current (paid in full) and in good standing with your LAU, GU/TU, and USA Rugby for the current season.
6. Review and verify that all the information you have collected is correct and current, then sign and date. By signing, you are taking responsibility for the information on the page. If that information is found to be inaccurate, forged, or incorrect there will be disciplinary sanctions placed on you as team representative, the player found in violation, and the TU/GU Official who signed the document. Disciplinary sanctions may include fines, suspension, forfeiture of matches, or loss of seed(s) for future competitions.
7. Pass along this document to your GU/TU Representative. This should be your GU/TU President or other elected official. This person will need to verify this information is correct by signing and dating the document. By signing, they are taking responsibility for the information on the page. If that information is found to be inaccurate, forged, or incorrect there will be disciplinary sanctions placed on you as team representative, the player in violation, and the GU/TU Official who signed the document. Disciplinary sanctions may include fines, suspension, forfeiture of matches, or loss of seed(s) for future competitions.

This form must be received in the national office no later than Monday, May 12, 2014. Email this form to your GU/TU representative. An e-mail from that representative to egeib@usarugby.org with the roster attached will act as the signature indicating that the representative has reviewed and approved the roster. If you have any questions about this form, please contact Erik Geib, Championships Manager at egeib@usarugby.org or 720-508-8009.



USA Rugby Senior Club Championship Roster

TEAM NAME: _____

PLAYER ROSTER

	Player Name (Alphabetical by last name)	Membership/CIPP # (Must be current & affiliated with this club)	Citizenship Status (US Citizen, Resident Alien, or Non-Resident)	COLUMN FOR GU/TU OFFICIALS ONLY Championship Eligible (Yes or No; See Page 1)
1.				
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STAFF ROSTER

	Name (Alphabetical by last name)	Membership/CIPP # (Coaches/Administrators Only; Must be current & affiliated with this club)	Staff Role (Coach, Administrator, or Medical)	COLUMN FOR GU/TU OFFICIALS ONLY Sideline Eligible (Yes or No; See Page 1)
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				



USA Rugby Senior Club Championship Roster – Contact Information

Club Name _____

Coach/Manager (Printed) _____

Club Contact (if different than above) _____

Phone _____ E-mail _____

As the **Club Representative**, I verify that I have checked the eligibility of my players and staff and that each of them is in compliance with the regulations as set forth by my Local Area Union, my Geographic/Territorial Union, and USA Rugby. I understand that if I am found to be in violation of those regulations my team and myself will be subject to strict disciplinary sanctions that may include fines, suspension, and forfeiture of matches. I have also attached my initials as verification of this statement on the bottom of Page 2 of this document.

Name (Print)	Position (Coach, Captain, Etc.)	Signature	Date
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As the **Geographic/Territorial Union Representative**, I verify that *I* have checked the eligibility of all the players and staff on this team and that each of them is in compliance with the regulations as set forth by its Local Area Union, the Geographic/Territorial Union, and USA Rugby. I am also in understanding that if any member of this team is found to be in violation of those regulations the team, the union, and myself are subject to disciplinary sanctions that may include fines, suspension, and forfeiture of matches, or loss of seeds for future competitions. I have also attached my initials as verification of this statement on the bottom of Page 2 of this document.

Name (Print)	Office (i.e. President, Competition Manager)	Signature	Date
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****THIS SECTION [BELOW] FOR TU/GU OFFICIALS ONLY****

Please indicate any outstanding issues related to the eligibility and/or participation of this club in this event:
